



Rogue Valley Transportation District has an exciting full-time opportunity with a generous comprehensive benefit package.

About Rogue Valley Transportation District

RVTD is the public transportation provider in the Rogue Valley. Our routes serve Medford, Ashland, Central Point, Talent, Phoenix, White City, Eagle Point and Jacksonville. RVTD's mission is to provide quality public transportation, viewed by residents and visitors as a realistic and viable alternative to the personal automobile, and to thereby improve the quality of life in the Rogue Valley.

Join Our Team- RVTD offers a stable work environment with great pay, benefits and opportunities for advancement. RVTD offers paid job specific training.

The hiring range for a Vehicle Fueler 1 is \$17.48 (first step) to \$21.24 (fifth step). 5 steps and included with this position, allowing annual movement through the steps. This position will require a Class B CDL with passenger endorsement. This will have to be obtained within 120 days of hire. A generous pay increase will be offered upon receiving your CDL and demonstrating good work ethics.

Job Title: Vehicle Fueler
Department: Operations/Maintenance Section
Reports To: Fleet Maintenance Supervisor
FLSA Status: Non-Exempt
Pay Scale: \$17.48-\$21.24
Schedule: Tuesday through Friday-2:30pm to 11:00pm
Saturday 12:30pm to 9:00pm

Application deadline: Applications must be completed and delivered to RVTD by 4pm Friday March 20, 2020. Applications will not be accepted past this date for this job opportunity.

How To Apply: Applications may be picked up in person or completed on our website www.rvtd.org and delivered to RVTD, 3200 Crater Lake Ave, Medford OR 97504.

About this Position: Vehicle Fueler 1 is the first of two vehicle fueling levels within the RVTD Maintenance Department. This position plays a very important role within our organization. This position is responsible for fueling buses, checking vehicle fluids and parking vehicles in their designated parking area. This position may be required to perform minor vehicle repairs and assess vehicle condition for safe operation. This position requires being outdoors in all types of weather conditions that the Rogue Valley offers for extended amounts of time.

Ideal Candidate

Team Player

Teachable, ability to follow instructions

Dependable, hardworking, safety minded

Prompt/timely, ethical and positive attitude.

Honesty and patience

Adaptability and an eye for detail

Mechanically Inclined

Experience in Shop/Industrial environment.

Comfortable Outdoors in all weather

Employee Benefits-

RVTD offers a rich benefits package to its employees and family members.

Health Care Coverage

Dental Insurance

Health Reimbursement Account

Long Term Disability and voluntary Short Term

Generous Retirement Plan

Great Work Environment with room for advancement

Paid Vacation and Holidays

A work culture that promotes growth and opportunities.

****Hiring will be subject to a favorable driving record and potential background check. Must be able to pass a physical and drug screen.**

SUMMARY

Under general supervision fuels, washes, cleans, and performs other service functions on District coaches, support vehicles and other work as required.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

- Moves District Vehicles from various parking areas to the Fuel Island.
- Safely Fuels equipment with proper fuel, check and adjust engine oil, transmission oil and other fluids as needed.

- Check air pressure in all tires and fill out all required paperwork as instructed.
- Clean interior and exterior of transit coaches and support vehicles. Interior cleaning to include windows, walls, seats, rails, mopping, stripping and waxing of floors etc.
- Sweeps, cleans and maintains work area.
- Practices safe work habits to include wearing safety equipment when required. Reports unsafe working conditions to supervisor.
- Pulls fare box vaults from buses and places them in a locked storage area, then places an empty vault back in bus.
- On Saturdays, under direction of the Fueller 2, assist with assessing minor mechanical problems and determine if, when and how vehicles may be replaced on route or at the Transfer Station.
- Assists in shop as required by Maintenance Supervisor or Shift Lead.
- Performs other work as required by Shift Lead or Maintenance Supervisor.
- Operates variety of vehicles and equipment.

SUPERVISORY RESPONSIBILITIES

This job has no supervisory responsibilities.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE

Experience servicing, fueling and cleaning automotive or heavy-duty equipment desirable.

LANGUAGE SKILLS

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence.

MATHEMATICAL SKILLS

Ability to add and subtract two-digit numbers and to multiply and divide with 10's and 100's. Ability to perform these operations using units of American money and weight

measurement, volume, and distance.

REASONING ABILITY

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

CERTIFICATES, LICENSES, REGISTRATIONS

A valid Oregon commercial driver's license is desirable (or be able to obtain one within 120 days of employment) and a clean driving record.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, or feel; and talk or hear. The employee frequently is required to stand; walk; sit; reach with hands and arms; stoop, kneel, crouch, or crawl. The employee is occasionally required to climb or balance. The employee must regularly lift and/or move up to 50 pounds.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly exposed to fumes or airborne particles and is occasionally exposed to toxic or caustic chemicals. The employee is frequently exposed to wet and/or humid conditions and outside weather conditions. The noise level in the work environment is usually loud.