

**RVTD STIF Advisory Committee**  
**Meeting Minutes**  
**Monday, November 9, 2020, 2:00 – 4:00 p.m.**  
**Zoom Meeting**

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**Desired outcomes:**

- Appoint a Chair and Vice Chair
- Review STIF/STF consolidation outcome
- Discuss STIF Formula Forecast and Balance
- Review ODOT/RVTD joint application for rebuilding HWY 99
- Review ridership and performance of STIF projects
- STIF Low-Income Bus Passes

**STIFAC ATTENDANCE:**

Amber Robles (Chair)  
George Adams (Vice Chair)  
Isleen Glatt  
Brad Earl  
Janelle Wilson  
Kristin Milligan  
Detra Donaldson (not in attendance)

**STAFF ATTENDANCE:**

Paige West  
Julie Brown  
Debbie Wilbur  
Edem Gomez  
Mary Lou Lerma  
Jennifer Boardman (ODOT RTC)

Amber called the meeting to order at 2:08 pm

Review and approval of the February 18, 2020 minutes – Brad motioned and Isleen seconded, all in favor.

Appoint a Chair and Vice Chair

Current Chair and Vice Chair appointments to remain the same – Brad motioned and Amber seconded, all in favor.

Review STIF/STF consolidation outcome – Paige West

- The 2020 Oregon legislature approved consolidating for both funding that will occur in 2021 and will impact the 2023-2025 STIF cycle. The grants will likely be applied for as one funding source.

- STIF was also approved to be able to maintain existing service in our base network prior to 2018. This is called ‘preservation’.

#### Discuss STIF Formula Forecast and Balance – Debbie Wilbur

- December 2019 report was presented on the projections for the 2019-2021 period. Fiscal 2021-2022 estimated to drop \$90,000 with COVID. She estimated that we would get a combined total of \$8.2 million but it actually went up to \$8.5 million (\$150,000 more).
- RVTD estimated spending \$5.69 million STIF money up to this point and we have spent \$4.1 million. If we continue on this trend, we will have \$2.4 million left in June that we thought we were going to spend.
- STIF Plan Application due February 1, 2021.

#### Review ODOT/RVTD joint application for rebuilding HWY 99 – Paige West

- ODOT is wanting to rebuild the Highway 99 section between Medford and Phoenix affected by the Alameda fire where there are no sidewalks leading to those shelters in those areas. RVTD is requesting \$1.0 million, RVTD’s match will be \$250,000. Janelle motioned and Brad seconded, all in favor.

#### Review ridership and performance of STIF projects – Paige West/Debbie Wilbur

- Discussed spreadsheet on Budget, Miles, Hours and Ridership on all routes.
- Adjusted service on routes based on the ridership.
- Routes that use total budget funds before end of period will use funds from other projects that did not use all their funds under Service Preservation.
- Ridership Report – significant changes in ridership due to COVID of between 45-55% decrease depending on the month. RVTD estimates that approximately 25% is from SOU, RCC and youth riders not needing to get to school and the remaining 25% are older adults, unemployment, part time unemployment and riders with disabilities not comfortable using transit at this time. RVTD described the changes in the system included 3 foot social distancing, extra cleaning and intermittent labor shortages of drivers.
- RVTD created the first Reasonable Accommodation in the State for mask wearing riders that cannot wear masks by providing Valley Lift accommodations for non-eligible VL riders.
- George would like RVTD to advertise what measures can be taken to safely ride the bus. Provide to certain organizations or community partners with a large population of people with disabilities that ride the bus know RVTD has these accommodations in place. Paige responded that we have already been doing this kind of outreach.

#### STIF Low-Income Bus Passes – Edem Gomez

- STIF Low Income Program spreadsheet was presented for activity through September 2020.
- Alameda Fire Relief – we provided 1000 (20 ride cards) to agencies, shelters, the Expo, and churches to distribute to fire victims.