

STIF Advisory Committee

January 16<sup>th</sup>, 2019

RVTD Main Office

The Following STIFAC members attended:

Amber Robles  
Brad Earl  
Isleen Glatt  
Janelle Wilson  
George Adams  
Kristen Milligan

Staff Members Present:

Tim D'Allesandro  
Julie Brown  
Paige West  
Melissa Lowry  
Jennifer Boardman

**1. Call to Order/ Introductions/ Review Agenda 9:00**

**2. Review STIFAC Role and Adopt Bylaws 9:15**

- Presentation on STIFAC roles and bylaws by Jennifer Boardman
- Jennifer notes that further guidance regarding grade 9-12 spending will be published by ODOT in February
- Paige suggests trying to get closer to North Medford High School in East Medford.
- Brad Earl suggests providing transit to the new public charter school. He continues by explaining Medford School District goals of creating more programs to encourage students to take college level courses.
- Julie Brown asks whether both in-district funds and out of district funds must show 1% is providing services to 9-12 students. Jennifer did not know.
- George requests that a link to the STIFAC bylaws be made assessable. The group decided that creating a STIFAC binder would be beneficial.

**9:40** - *Amber Robles motions to adopt the bylaws, Brad Earl seconds. Vote carried unanimously by voice.*

- Committee discusses appointing four members to a 2 year term on the committee and three members to a 3 year term.
- Brad Earl, Kristen Milligan, and Amber Robles are appointed to three year terms. A unanimous vote is carried by voice.
- George Adams, Isleen Glatt, Detra Donaldson, and Janelle Wilson are appointed to two year terms.
- The committee is asked to recommend a chair and vice chair.

- Janelle Wilson and Brad Earl nominate Amber Robles as chair.
- George Adams volunteers to serve as vice chair.
- The committee votes unanimously by voice to appoint these members as chair and vice chair.

### **3. Review 2 Discretionary Applications**

- Paige West discusses Zoom Grant website. George Adams suggests printing off the grant in a larger font.

#### **9:45 – Paige begins presentation**

- Isleen Glatt asks if the Ashland project is a door-to-door service and asks if the service will be available only by smartphone.
  - Paige West responds that it would be a curb-to-curb service that can be reserved through phone call, website, or smartphone app.
- Kristen Milligan asks if riders would be able to request any destination.
  - Paige West responds that if the destination is within city limits that they can request to be dropped off there. Any rider requesting a destination outside of city limits will be connected to the fixed route system.
- Amber Robles asks what the fare would be for this service.
  - Paige West responds that it would be between \$2-\$4.
  - George Adams recommends setting the fare to \$1.
  - Paige West responds that our fare policy possibly prevents us from setting the fare as low as \$1.
- Kristen Milligan mentions that in her experience seniors in Ashland need to get to appointments in Ashland. She says she can see seniors utilizing this service.

#### **10:20 – Paige begins presentation on Eagle Point expansion**

- Amber Robles asks if the City of Eagle Point would be contributing by putting in more sidewalks and improvements to be A.D.A. accessible. Paige responded at this time there are no commitments to building sidewalks but the Transportation System Plan identifies several sidewalk infill areas.
- Brad Earl asks if the Eagle Point schools will be applying for Safe Routes to School grant funding. He suggests trying to leverage that money to create a better sidewalk network. No one knew if they had applied.

#### **10:35 – Brad Earl motions to recommend the projects to the RVTB Board for submission to ODOT. Isleen Glatt seconds this motion and the vote is carried unanimously by voice.**

- A tentative date for the next meeting is discussed, possibly April 11<sup>th</sup> or 12<sup>th</sup>.

### **4. 11:00 Adjournment**