MINUTES
ROGUE VALLEY TRANSPORTATION DISTRICT REGULAR BOARD MEETING
RVTD COMMUNITY MEETING ROOM 101 S FRONT STREET, MEDFORD
August 26, 2026
5:30 P.M.

1. Call to Order/Roll Call
   The meeting was called to order at 5:30 p.m. with the following in attendance:

   BOARD MEMBERS:
   Bill Mansfield
   Denise Krause
   Tyler Jasper
   Katrina Ehrnman-Newton

   OTHERS:
   None

   STAFF:
   Julie Brown, General Manager
   Kelly Madding, Operations Manager
   Debbie Wilbur, Finance Manager
   Paige West, Planning & Strategic Programs Manager
   Nick Black, Maintenance Manager
   Edem Gomez, Associate Planner
   Sabina Martin, Transportation Supervisor
   Matt Christensen, Technology Services Manager
   Sean Eisma, Planning Technician
   Tim Fountain, Accessible Transportation Manager

2. Public Comment-None
3. Consent Agenda
   A. The Board approved the consent agenda items consisting of the July 22nd Meeting Minutes, the November 18 and December 16 revised meeting dates and the change to the Capitalization Threshold from $5,000 to $25,000.
4. Public Hearing- None
5. Presentations/Action items
   A. RVTD Board Bylaws and Public Meeting Law
   Paige West, Planning & Strategic Programs Manager presented updates on the Board of Directors' bylaws and public meetings law compliance. An edited copy of the bylaws was distributed to the Board for review. Revisions were made to align with current public meeting law requirements and to align with current meeting practice. The Board discussed and approved amendments to the bylaws, removing language about modifying the organizational structure to ensure only the Board has the power to amend bylaws and also to modify section 6A regarding committee formation. The Board also decided to change the reference from Sturgis Standard Code of Parliamentary Procedure to Robert's Rules of Order in section 4B, citing greater familiarity and consistency with other Boards. Karl MacNair motioned to approve the Bylaws with the amendments discussed. Roll Call Vote: Denise Kraus, Bill Mansfield, Tyler Jasper, Katrina Ehmman-Newton, and Karl MacNair all voted yes. Motion passed.
   B. Nick Black presented a recommendation to approve Resolution 26-01 for a CNG fueling facility contract with Love's Alternative Energy, explaining the need for new compressors due to

mechanical failures with the existing 2012 equipment and detailing the proposed solution including two new CNG compressors, a natural gas dryer, and gas dispensers with a five-year maintenance support plan. Denise Kraus motioned to approve Resolution 26-01 to award the CNG Fueling and Equipment project to Love's. Roll Call Vote: Denise Kraus, Bill Mansfield, Tyler Jasper, Katrina Ehmman-Newton, and Karl MacNair all voted yes. Motion passed.

6. New Business/ Discussion Items

   A. Levy Service Additions: Public Engagement Results

   Edem Gomez, RVTD Associate Planner, presented survey results from July onboard passenger and online community surveys conducted to gather preferences for service enhancements. The surveys showed that Saturday service and evening service were the top priorities for passengers, with approximately 97% and 70% respectively wanting these services restored. Kelly Madding, Operations Manager, presented additional public engagement activities conducted between 2025 and 2026, including driver surveys, public open houses, and Board of Director surveys. Based on the data collected, staff recommended restoring extended weekday service until 7:30 PM, alongside the Route 30 to Jacksonville beginning December 7th, and also restoring Saturday service from 8:30 AM to 5:00 PM starting December 12th. Staff will present detailed schedule information and any public comment received at the September 23rd meeting where a public hearing will be held prior to a request for approval of the service additions.

   B. Title VI Plan

   Paige West presented an overview of the 2027-2030 Title VI plan of which a copy was provided to the Board, explaining that the plan must be adopted by the Board before submission to the Federal Transit Administration. The plan covers requirements related to minority and low-income populations, service analysis, and limited English proficiency access. The presentation included details about vehicle load analysis, ridership data, on-time performance, and service availability for RVTD's bus routes as part of the required service-related assessments in the plan. The service availability data demonstrates that RVTD serves higher concentrations of minorities and low-income households within a quarter mile of bus routes compared to Jackson County's overall population. Paige explained that Spanish translation services are provided for vital documents because the Hispanic/Latino population exceeds the recommended 5% threshold for Limited English proficiency. The next steps include posting the draft plan for public comment and seeking adoption through a public hearing at the September 26th meeting.

7. Reports from the General Manager and Staff

   A. Julie Brown, General Manager provided an update on health insurance changes, explaining that due to a 28% increase from Moda, the District is transitioning to individual coverage plans (ICHRA) for employees, with several employees moving to Medicare. This change is expected to save the district approximately $200,000 in the first year while avoiding future insurance cost increases. Julie also discussed ongoing state transportation visioning efforts and regular meetings with legislators and participation in subgroups working on transportation funding solutions for Oregon.

8. Other Business

   A. There were no financial reports due to year-end reconciliation.
   B. Tyler Jasper reported that he visited Rogue Retreat and was pleased to see RVTD vans being used to transport their residents.

9. Reports From the Board
    A. RVCOG Report- Bill Mansfield reported that La Clinica presented and they have over 30 locations and provide training programs for medical positions.
    B. MPO Report- Paige West reported there was no quorum.
    C. Tradco Report- Julie Brown reported on the continuing transportation visioning work.
    D. RVACT Report- There was no meeting.
10. Executive Session- No Executive Session was held.
11. The Board meeting adjourned at 7:34pm.